

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

MEETING 2020

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 10/22/2020

Time: 8:00AM – 12:00PM

Present: Commissioners: Kay E Reiter, President; Scott Miller

Not Present: Russ Zimmerman, V-President

Present by teleconference: Jenny Freeh

Present: Theresa Garcia; County Administrator

Others Present: Jeff Jackson, Gwen Soule – OSU Extension, Allen Gahler – OSU Extension

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)	***Commissioner Zimmerman was not in session for the day.	Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 10/15/2020 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Kay E Reiter Scott Miller		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Kay E Reiter Yes – 2 (Zimmerman absent)
Review of External board / Meetings Attended by Commissioners	Commissioners will discuss outside meetings next Tuesday when Commissioner Zimmerman is present.			
Commissioners and Administrator Discussion	Commissioner Reiter talked about the Coronavirus funding that was deposited. There were ideas to give funds to the schools to help with incurred costs. Commissioner Reiter discussed this with Administrator Garcia to see how this can happen. Commissioner Miller moved to use Coronavirus funds to assist schools in the County to cover expenses occurred to the districts, up to \$100,000.00, to include \$200,000 funding assistance for Terra State Community College's mandatory COVID testing for all students and all staff following Christmas break. Commissioner Reiter seconded the motion. Commissioner Miller was approached about assisting the Park District. Administrator Garcia noted the Park District has presented documentation asking for some	Kay E Reiter Scott Miller		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Kay E Reiter Yes – 2 (Zimmerman absent)

	assistance and this will most likely be approved. We received 24 applications for the Small Business Grant. They are gathering the documentation requested and these checks should got out next week.			
	Commissioner Miller attended the Sandusky Township Trustee meeting. One of the Township staff mentioned to the trustees they watched an individual dump trash in a ditch and he confronted them and they took off. He was able to find documents with the individuals name and address. He reported it to the Sheriff for assistance. They were not happy with the response from the Deputy that responded. They asked Commissioner Miller if he could assist with this. Commissioner Miller is going to share the information with the Sheriff.	Scott Miller		
* Then / Now Documents	<p>One certificate was presented from Common Pleas Court. The court order an evaluation on a case and a PO was not in place and they did not know the cost of the evaluation. Once invoice makes up the certificate. CDTC - \$1,052.00</p> <p>Two certificates were presented by the Commissioner's Office. W-9's were not presented to allow vendor numbers to be set up until after the first invoices were received. Two invoices make up these certificates. Titan Mechanical - \$89,264.60 Bayes Inc. - \$27,949.60</p> <p>Two certificates were presented by EMA. First certificate, a PO was not in place at the time of purchase. Second certificate, invoice was paid to the wrong vendor and reimbursed and there is no PO in place for the new vendor. Two invoices makes up these certificates. Croghan Colonial Bank - \$546.69 MidAmerican - \$283.22</p> <p>One certificate was presented by JJC. There was an invoice miscommunication and PO was not in place. One invoice makes up this certificate. Rural King - \$39.67</p>	<p>Common Pleas</p> <p>Commissioners</p> <p>EMA</p> <p>JJC</p>	<p>\$1,052.00</p> <p>\$89,264.60 \$27,949.60</p> <p>\$546.69 \$283.22</p> <p>\$39.67</p>	<p>*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Kay E Reiter Yes – 2 (Zimmerman absent)</p>
* Personnel	None			
* Travel Requests	None			
Auditor	Jerri Miller submitted reports for review but was unable			

	to attend the meeting. Sales tax came in slightly lower than last year but we are still above last year. There are a few departments whose payroll is higher than it should be.			
* Resolutions	2020 - 336 APPROVING APPROPRIATION TRANSFERS FOR SANITARY ENGINEER FROM CAPITAL OUTLAY TO CONTRACT SERVICES (\$12,000.00) AND SUPPLIES (\$5,500.00) FOR UNEXPECTED CHARGES	Sanitary Engineer	\$12,000.00 \$5,500.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Kay E Reiter Yes – 2 (Zimmerman absent)
	2020 - 337 APPROVING APPROPRIATION TRANSFER FOR BOARD OF DD FROM CONTRACT SERVICES TO CAPITAL OUTLAY (\$5,386.00) FOR ELECTRICAL EXPENSES DUE TO REMODELING OF HOME LIVING AREA IN THE SCHOOL	Board of DD	\$5,386.00	*Motion: Move to Approve resolution Moved by: Kay E Reiter 2nd: Scott Miller Yes – 2 (Zimmerman absent)
	2020 - 338 APPROVING SUPPLEMENTAL FOR PUBLIC DEFENDER (\$25,000.00) AND BCMH (\$31,137.93) (BUREAU FOR CHILDREN WITH MEDICAL HANDICAPS) AND COUNTYWIDE SUPPLIES (\$15,000.00) AND CONTRACT SERVICES (\$3,300.00) FOR YEAR END EXPENSES AND POSTAGE	Commissioners	\$25,000.00 \$31,137.93 \$15,000.00 \$3,300.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Kay E Reiter Yes – 2 (Zimmerman absent)
	2020 - 339 APPROVING SUPPLEMENTAL APPROPRIATION TO FCFC WRAPAROUND TO REIMBURSEMENT AND REFUNDS (\$1,470.56) FOR GRANT FUNDING RETURN	FCFC Wraparound	\$1,470.56	*Motion: Move to Approve resolution Moved by: Kay E Reiter 2nd: Scott Miller Yes – 2 (Zimmerman absent)
	2020 - 340 AUTHORIZING ASSIGNMENT, ASSUMPTION AND AMENDMENT OF COMMUNITY DEVELOPMENT INSTITUTE HEAD START (CDI HS) TO GREAT LAKES COMMUNITY ACTION PARTNERSHIP (GLCAP) FOR 1499 N RIVER ROAD, FREMONT, OHIO 43420	GLCAP		*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Kay E Reiter Yes – 2 (Zimmerman absent)
	20210 - 341 APPROVING A TRANSFER FROM BUILDING REPAIRS CONTRACT SERVICES (\$2,500.00) TO SUPPLIES FOR THE BUILDING REPAIR	Dog Kennel	\$2,500.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Kay E Reiter Yes – 2 (Zimmerman absent)
	2020 - 342 APPROVING SANDUSKY COUNTY BUILDING CODE DEPARTMENT CONTRACTOR REGISTRATION APPLICATION NOTICE	Building Code		*Motion: Move to Approve resolution Moved by: Kay E Reiter 2nd: Scott Miller

				Yes – 2 (Zimmerman absent)
	2020 – 343 APPROVING AMENDMENT TO THE CONTRACT WITH SAFE BUILT OHIO, LLC FOR BUILDING CODE CONSULTANT SERVICES ON BEHALF OF THE BUILDING CODE DEPARTMENT	Building Code		*Motion: Move to Approve resolution Moved by: Kay E Reiter 2nd: Scott Miller Yes – 2 (Zimmerman absent)
EMS	Jeff Jackson- EMS. Jeff came in for his regular meeting with the Commissioners. See attachment A for agenda items. The squad that was out to be repainted should be back today and in service. They helped the Health Department with the flu clinic at the fairgrounds. Air handling units have been installed at the stations and have made a difference for the staff.	Jeff Jackson - Chief		
OSU	Gwen Soule and Allen Gahler – OSU Extension. Gwen and Allen came in for their regular meeting with the Commissioners. Gwen and Allen gave program updates. They are open four days a week in the office and they have protocols set up for safety. They are struggling to plan for winter events until they know the state of the County. Commissioner Reiter asked how they felt the Junior Fair went. It was a good event parents and 4-H were happy. Financially it was tough. As they receive notices from OSU they are moving forward with programs they have scheduled. This summer was hard to gather data from the test fields. OSU sent out a directive to destroy all test crops effective this year. They are not even allowed to donate the produce to food banks. The Commissioners were extremely disappointed in the decision and thought it was a waste when there are people in need. ODA decided to move forward on pesticide licenses renewals. They have to be done by end of December. The training will have to be done virtual. Most Nationwide and possibly State Wide trainings will be canceled. Gwen presented their budget for 2021. It is almost identical to 2020 budget.	Gwen Soule – Educator Allen Gahler – Educator		
Prosecutor	Beth Tischler- Prosecutor. Beth came in for her regular meeting with the Commissioners. Beth brought with her Laura Alkire, Senior Staff Attorney, to introduce her to the Commissioners. Laura brings some great experience with her and will be an asset to the office and the County. They are hiring an Attorney for the County Courts. Laura and one other attorney will be attending a	Beth Tischler – Prosecutor Laura Alkire – Senior Staff Attorney		

	<p>training for Internet Crimes Against Children (ICAC). Beth has made it to some of the Township Trustee meetings. They have had questions regarding their Cares Act money. Beth is going to try to set up a ZOOM meeting to discuss ideas on how to use the funding. Commissioner Miller asked about Drug Task Force and how they are doing. They did just do a big round up last night. Commissioner Reiter asked how the Drug Task Force staffing was doing. Beth stated there is going to be some changing of staff due to some retirements. Commissioner Miller asked if Beth had been out to the Townships. Beth is trying to get to each Township once a quarter to keep in touch. Commissioner Miller asked if there were any properties up for foreclosure that would be going to the Land Bank. Beth stated they are working on some logistical items on these to make sure they move a little smoother. She was not sure how many properties are waiting for foreclosure at this time.</p>			
Public Open Session	<p>Citizens Attendees – Jenny Freeh Media Attendees – none Elected Officials – Beth Tischler, Prosecutor.</p>			
* Adjournment (12:01pm)	<p>With business completed for the day the meeting was adjourned.</p>			<p>* Motion: Move to adjourn Moved by: Kay E Reiter 2nd: Scott Miller Yes – 2 (Zimmerman absent)</p>

Signature of:

Kay E. Reiter

Kay E Reiter, President

Russ Zimmerman

Russ Zimmerman, Vice President

ABSENT
NOT IN
ATTENDANCE

Scott Miller

Scott Miller
Board of County Commissioners, Sandusky County Ohio

Attest: Theresa Gane

Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
Is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio



SANDUSKY COUNTY EMERGENCY MEDICAL SERVICES

Jeffery J. Jackson
E.M.S. Chief

2100 Countryside Place
Fremont, Ohio 43420

419-332-7313
Fax: 419-334-6511



Attachment A

EMS Agenda
October 22, 2020

- Ambulances

We are anticipating our truck back from the paint shop today.

Horton Representative will be in this afternoon to go over drawings

- Personnel

All full time positions are filled, our only hole in the schedule is for an employee using FMLA

- General Discussion

We did receive our new ventilators in this week. We will be working on getting the crews trained as soon as possible.

All squads and stations now have air handling units installed in them. They also have temperature monitors inside the stations as well.

We also have deployed electrostatic sprayers for each station / squad. We will use one type of chemical for the both station and squad usage.

On September 30th SCEMS did work with Sandusky County Public Health on their drive through flu vaccine. The process seemed to go rather well. I think it was enough to get a good base on how to move forward when the Covid 19 vaccine comes in.

Attended the following meetings

Woodville Twp Meeting
Fatal Crash Review

